

## Appendix 1: Form 2 – Public Statement of Compliance

### Public Statement of Compliance with the Governance Code for Community, Voluntary and Charity Organisations in Ireland



**Name of organisation:** WESTERN TRAVELLER & INTERCULTURAL DEVELOPMENT CENTRE

**Address:** wish to state that we have completed the process as set out for a Type B organisation and now comply with the principles and practices of the Governance Code for a three-year period from 24<sup>th</sup> May 2018 when our Board certified our compliance.

#### Principle 1. Leading our organisation

We do this by: Agreeing our vision, purpose, mission, values and objectives making sure that they remain relevant; Developing, resourcing, monitoring and evaluating a plan so that our organisation achieves its stated purpose and objectives; Managing, supporting and holding to account staff, volunteers and all who act on behalf of the organisation.

#### Principle 2. Exercising control over our organisation

We do this by: Identifying and complying with all relevant legal and regulatory requirements; Making sure there are appropriate internal financial and management controls; Identifying major risks for our organisation and deciding ways of managing the risks.

#### Principle 3. Being transparent and accountable

We do this by: Identifying those who have a legitimate interest in the work of our organisation (stakeholders) and making sure there is regular and effective communication with them about our organisation; Responding to stakeholders' questions or views about the work of our organisation and how we run it; Encouraging and enabling the engagement of those who benefit from our organisation in the planning and decision-making of the organisation.

#### Principle 4. Working effectively

We do this by: Making sure that our governing body, individual board members, committees, staff and volunteers understand their: role, legal duties, and delegated responsibility for decision-making; Making sure that as a board we exercise our collective responsibility through board meetings that are efficient and effective; Making sure that there is suitable board recruitment, development and retirement processes.

#### Principle 5. Behaving with integrity

We do this by: Being honest, fair and independent; Understanding, declaring and managing conflicts of interest and conflicts of loyalties; Protecting and promoting our organisation's reputation.

See also the attached Explanations Form (Form 3), which sets out where we do not comply with specific practices and the reasons why. [Delete if this does not apply.]

**Email:** admin@westtrav.ie

**Phone:** 093 25244

**Geographic area of operation (1):** COUNTY GALWAY

**Nature of work/services (2):** HEALTH CARE, COMMUNITY CHILDCARE, YOUTH

**Chairperson name in BLOCK CAPITALS:** TOM REILLY

**Signature:** *Thomas Reilly*

**Date of signature:** 31/07/18

**Secretary name in BLOCK CAPITALS:** MARTIN WARD

**Signature:** *Martin Ward*

**Date of signature:** 31/05/18

1. **Example:** Nationwide/ Region/ County or part of/City, or part of/Town. Please name the area.
2. **Example:** Youth/Environmental/Sport/Residents Association. Please be as specific as possible.

Please scan and email this completed form to: info@governancecode.ie